

2nd ECVET goes Business partnership meeting

Ljubljana (SI) / April 13th-15th 2016

AGENDA

WED, April 13 th		
Time	Activity	Partner(s) involved
All day	Central hotel Miklošičeva cesta 9, 1000 Ljubljana, SLOVENIA Trim Castle Hotel E-mail: central@union-hotels.eu Web: http://www.union-hotels.eu/en/central-hotel	all partners
19.00	Meeting at the hotel lobby for common dinner	

THU, April 14 th		
Time	Activity	Partner(s) involved
09.30	Meeting at the hotel lobby for transfer to meeting location	all partners
	CPU – Institute for Business Education, Center za poslovno usposabljanje Kardeljeva ploščad 27a, 1000 Ljubljana, SLOVENIA	
10.00	Official welcome by hosts and project coordinator	Gospodarska Zbornica Slovenje / Auxilium
10.15	Short report about the past project months – actual status quo of the ECVET goes Business project (activities implemented, results achieved, problems identified, risks identified, feedback from stakeholders etc.)	Auxilium
10.45	E1 / WP4 – 1 st Multiplier Event, Slovenia <ul style="list-style-type: none"> · Presentation of the first multiplier event held · Discussed issues and feedback gained · Conclusions to be drawn for further ECVET goes Business work 	Gospodarska Zbornica Slovenje
11.30	Coffee break	
12.00	O1 / WP5 – Research study <ul style="list-style-type: none"> · Presentation of the results and main findings of the exploration study · Discussion of transnational and national perspectives 	Meath Partnership
13.00	Lunch	all partners
14.30	O2 / WP6 – Development of HR Handbook <ul style="list-style-type: none"> · Overview of the intellectual output · Conclusions drawn from research study · Discussion on set up of handbook 	Auxilium / all partners

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16.00	Coffee break	
16.30	Continuing of O2 / WP6 – Development of HR Handbook <ul style="list-style-type: none"> · Discussion on set up of handbook · Establishment of work plan and further steps 	Auxilium / all partners
17.00	O3 / WP7 – Training Course Development and Piloting <ul style="list-style-type: none"> · Overview of the intellectual output · First considerations concerning structure, set up, time schedule 	FHM / all partners
17.30	Summary and feedback day 1	Auxilium / all partners
20.00	Common dinner Restaurant: Druga violin, Stari trg 21, 1000 Ljubljana	

FRI, April 15th		
Time	Activity	Partner(s) involved
09.00	WP 1 Contractual, financial and administrative issues <ul style="list-style-type: none"> · Reporting · Communication issues etc. 	Auxilium
09.30	WP 3 Dissemination <ul style="list-style-type: none"> · Dissemination plan and activities of all partners · Logo · Website · Dissemination materials 	Auxilium / all partners
10.00	WP 4 Exploitation and sustainability <ul style="list-style-type: none"> · Stakeholder analysis · Setup of the sustainability strategy 	Auxilium / FFE / all partners
10.30	Coffee Break	
11.00	WP2 Quality assurance <ul style="list-style-type: none"> · Quality handbook · First evaluation report 	Auxilium / all partners
11.30	Next project steps and developments and discussion of open questions (responsibilities, tasks, deadlines, next meeting etc.)	Auxilium / all partners
12.15	Summary and feedback day 2 Official closing of the meeting	Auxilium / all partners
12.30	Lunch	
	Departure of partners	all partners

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List of Participants

Organisation:	Name:
P1; Auxilium (AT):	Georg Müllner Veronika Rechberger
P2; ÖGB (AT):	Wolfgang Waxenegger Klaus Breuss
P3; FFE (ES):	Marta Palacio
P4; Meath partnership	Jennifer Land
P5; GZS – CCI (SI):	Grit Ackermann Andreja Sever Mojca Cek
P6; TREBAG (HU):	Enikő Nagy
P7; ARES (IT):	Paola Pietrangelo Roberto D'Amico
P8; FHM (DE):	Johannes Treu Pia Winkler